

UNIVERSITY PARK PUBLIC LIBRARY DISTRICT
Board of Trustees
Regular Meeting Minutes of Tuesday, June 18, 2024

CALL TO ORDER ROLL CALL

Vice-President Saunders called the meeting to order at 7:15 p.m. Members of the Board present: Trustee Ruby Giddings, Trustee Phyllis M. Saunders, Trustee Deborah Stroud, Trustee Debra Taylor. Also present, Library Director, Tracy Ducksworth, as well as Decennial Committee members, Bobbie Greer and Mary Truss. Absent: Trustee Jewell Thompson, Trustee Bettie Wayne, Trustee James W. Young.

APPROVAL OF THE CONSENT AGENDA:

It was moved by Trustee Taylor to move the Decennial Committee Report up on the agenda and approve. Trustee Giddings seconded. Motion carried by voice vote. Ayes: 4, Nays: 0, Abs: 0.

APPROVAL OF MINUTES:

It was moved by Trustee Stroud to approve the regular meeting minutes of Tuesday, May 21, 2024. Trustee Taylor seconded. Motion carried by voice vote, Ayes: 4, Nays: 0, Abs: 0

CORRESPONDENCE: Per Capita Grant notification from Illinois State Library in the amount of \$10,610.43.

FINANCIAL REPORTS:

It was moved by Trustee Stroud to accept the treasurer's report for May 2024. Trustee Giddings seconded. Motion carried by roll call. Ayes: Trustee Ruby Giddings, Trustee Phyllis M. Saunders, Trustee Deborah Stroud, Trustee Debra Taylor Nays: 0, Abs: 0

It was moved by Trustee Taylor to accept the accounts payables list for June 2024 in the amount of \$17,883.27.09. Trustee Stroud seconded. Motion carried by roll call. Ayes: Trustee Ruby Giddings, Trustee Phyllis M. Saunders, Trustee Deborah Stroud, Trustee Debra Taylor Nays: 0, Abs: 0

It was moved by Trustee Stroud to transfer \$40,000 from Old Second Money Market to Old Second General Checking for June 2024 accounts payable and two payrolls. Trustee Taylor seconded. Ayes: Trustee Ruby Giddings, Trustee Phyllis M. Saunders, Trustee Deborah Stroud, Trustee Debra Taylor, Nays: 0, Abs: 0

PUBLIC COMMENT: NONE

REPORT OF ADMINISTRATION:

Director Ducksworth reported Summer newsletter was mailed to community. Summer reading club kickoff was a success. The video game truck and face painter were the highlights. Everyone is looking forward to the big trip to Navy Pier to board Tall Ship Windy in July.

OLD BUSINESS:

Library Renovation: Premier Mechanical-HVAC Unit #2 has not arrived yet.

Decennial Committee Report: It was moved by Trustee Stroud to approve the Decennial Committee Report FY2024 Trustee Giddings seconded. Motion carried by roll call Ayes: Trustee Ruby Giddings, Trustee Phyllis M. Saunders, Trustee Deborah Stroud, Trustee Debra Taylor, Nays: 0, Abs: 0

NEW BUSINESS

Mulch proposal: It was moved by Trustee Stroud to approve the proposal from landscaper J. Ruiz to lay mulch, with cost not to exceed \$1650. Trustee Giddings seconded. Motion carried by roll call Ayes: Trustee Ruby Giddings, Trustee Phyllis M. Saunders, Trustee Deborah Stroud, Trustee Debra Taylor, Nays: 0, Abs: 0

Fund Balance Transfer resolution was tabled for next meeting.

ANNOUNCEMENTS: None

ADJOURNMENT: It was moved by Trustee Stroud to adjourn the meeting at 8:23 p.m. Trustee Giddings seconded. Motion carried by voice vote. Ayes: 4, Nays: 0, Abs: 0.

Respectfully submitted,

T. Ducksworth
Executive Director